

Swalciffe Village Charity -Trustee Code of Conduct

1. Selflessness

- 1.1 The trustees of Swalciffe Village Charity have a general duty to act in the best interests of the Charity as a whole. They should not do so to gain financial or other material benefits for themselves, their friends, or the organisation they represent, if applicable.

2. Integrity

2.1 The trustees of the Charity:

- should not place themselves under any financial or other obligation to outside individuals or organisations that might seek to influence them in the performance of their role;
- should, as well as avoiding actual impropriety, avoid any appearance of improper behaviour;
- should avoid accepting gifts and hospitality that might reasonably be thought to influence their judgement.

3. Objectivity

- 3.1 In carrying out their role, including making trustee appointments, awarding contracts, or transacting other business, the trustees of the Charity should ensure that decisions are made solely on merit.

4. Accountability

4.1 The trustees of the Charity:

- have a duty to comply with the law on all occasions in accordance with the trust placed in them and in such a way as to preserve public confidence in the Charity;
- are accountable for their decisions and actions to the public, funders and service users and must submit themselves to scrutiny as appropriate to their role.

5. Openness

5.1 The trustees of the Charity:

- should ensure that confidential material, including that about individuals, is handled with due care;
- should be as open as possible about their decisions and the action they take and give reasons for their decisions and restrict access to information only when the wider interest clearly demands.

6. Honesty

6.1 The trustees of the Charity:

- have a duty to declare any interests relating to their trustee role and to take steps to resolve any conflicts that may arise;

7. Leadership

7.1 The trustees of the Charity:

- should promote and support the principles of leadership by example;
- must respect the role of volunteers.